DRAFT MINUTES

PLAN JEFFCO BOARD MONTHLY MEETING

Sept. 17, 2026

Approved **IN PROGRESS**

Zoom Only Meeting 9/17/26

Join Zoom Meeting
https://us06web.zoom.us/j/82563580265?pwd=8V4GFHxn3KsYuEPAO1EOFAlM7bY5X1.1

Upcoming Events:
Next board meeting: Thursday Oct. 15. Zoom only

See last page below for the complete schedule.

Open Space Advisory Committee: for past Meeting Videos and Documents: Scroll down to see Advisory Committee.
https://www.jeffco.us/4528/Past-Meeting-Videos-and-Documents

2026: Field Trip (xxxxxx details Michelle) – not sure when or if the field trip will happen, suspect it'll be the 1st of October.

Other meetings/events: Nov. 5: Opening of part two of Huntsman segment of the Clear Creek Trail.

Members in attendance: Don Moore, Jean Tate, Michelle Poolet, Vicky Gits, Cathi Schramm

Secretary: Vicky Gits

1. Call Meeting to Order. Chair - Don 6:32 pm
2. Visitor Introductions – none
3. Minutes of July 16, 2026 Approved.
4. Additions to Agenda – Recap of Don's meeting with director and board members of Douglas County Open Space.

5. Review of Volunteer Picnic/Board meeting Aug. 20

6. Discussion and action Items

a. **Treasurer's report /Time to Donate**– Jean Tate. See Jean's email of Sept. 17, 12:55 AM. PNC Bank now has account statements available online. Because of the switch to the new bank, account numbers were changed. There are currently two accounts, one for checking and one for savings account /CD. Bank business is now completely digital to avoid mailing charges. Jean is still investigating various mysterious minor charges. PayPal is a separate entity which Jean uses to deposit money into the checking account. Since the fee for using PayPal costs more than Colorado **Gi**ves, Michelle is switching the way members pay their dues to Colorado Gives by changing the way donations are handled on the website. Both Michelle and Jean have logins to the account and state that is working well. Michelle urged board members to pay dues by Colorado Gives.

b. **Review of Upcoming Months and Projects**

   a. Historical Structures. After compiling lists of historical structures contained in the Open Space park system by Michelle using Gemini AI program and Jean using Perplexity, the consensus was that Perplexity provided the better list. Cathi Schramm used the results to produce another list of the structures in Word. In connection with this effort Michelle has been networking with the open space Heritage Group when she visits the Evergreen farmers market where they set up a tabletop and tent on an occasional Tuesday.

   b. Creating Relationships with Other Open Space departments -- Don met with the director of the Douglas County Open Space and Natural Resources department, Dan Dertz. Dertz promised to set up a meeting with the Douglas advisory board and submit possible dates. Could be at Sandstone Ranch conference area.

c. **Newsletter Review and Suggestions**. Suspended for vacation for 2 months. Michelle promised short articles on invasive species. Vicky has in the works a report on the decision to stop building the last five-mile-long segment of the Clear Creek Trail although millions have still been set aside over two years to finish one more mile (Green Bridge Segment) and the design process.

7. **Reports and information item**

a. **Sept. 3 OSAC Meeting Report – Vicky.** Annual meeting with the county commissioners. Video is available on the website Jefferson County Past Meeting Videos and Documents. Key points include Director Roth's intention to continue improvements at established parks and do more to preserve the about 100 historical buildings in the open space system. He acknowledged ongoing problem with trail courtesy, potential trail separation and lack of appealing solutions at this time. He applauded the extensive forestry work of the last few years. As far as those "generational pieces [of property] known to be out there," he said it may be last chance to add 10 to 20 percent to the system. He noted that open space is competing with residential development.

b. **Website report – Not available**

c. **Membership management software LGL (Little Green Light) Report – Michelle.** Received two contributions via LGL since last meeting. After working with system Michelle concluded it is too complicated. She is looking for something that is simpler and easier to teach others. Current subscription expires at the end of 2026.

d. **Property Search – Don.** The key is to find properties that are up for sale or about to be up for sale that nobody knows about. Seeking more contacts with Realtors.

e. **SOLVE/NoCo Places. –** Michelle. PJ is a stakeholder in NoCo Places (Fort Collins headquarters) with ten Agency members and 34 Stakeholders united to address issues involved in maintaining open spaces. Currently has grant to fund multiple projects focused on cleaning up unauthorized trails. In connection with SOLVE (Save Open Lands, Vistas, and Environment) Clear Creek County, Michelle volunteered at Flaming Foliage Relay Race. SOLVE is concerned with protecting the Geneva Iron Fens and Michelle suggested recruiting volunteer patrollers like those in Jefferson County. SOLVE seeking money also for Alvarado Park.

   Michelle gave credit to John Litz for correctly setting up PLAN Jeffco as a nonprofit at a crucial moment.

f. **Report on previous action items.** *(No data)*

8. Adjournment: 8:00 p.m.

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PLAN Jeffco Meeting Schedule 2026

Meeting place for hybrid format: EdCor, 195 S. Union Blvd. #200; corner of Union and Cedar next to Firehouse Subs. Preferred parking is in front of the building and to the right. You're welcome to bring your dinner with you for the in-person meetings.

Date 2025	**Format**	**Chair**
Oct. 16	Zoom	Don
Nov. 20	Hybrid @ EdCor	Peter
Dec. 18	Zoom/Holiday Party at 240 Union restaurant	Peter
Date 2026		
Jan. 15	Zoom	Peter
Feb. 19	Hybrid@EdCor	Jean with Michelle backup
March 19	Zoom	Jean with Michelle backup
April 16	Zoom	Jean with Michelle backup
May 21	Hybrid @ EdCor	Cathi
June 18	Zoom	Cathi
July 16	Zoom	Cathi
August 20	Volunteer Picnic	Don
Sept. 17	Zoom	Don
Oct. 15	Zoom	Don
Nov. 19	Hybrid @ EdCor	Vicky
Dec. 17	TBD	Vicky
Jan. 21	TBD	Vicky