

**FINAL MINUTES**  
**PLAN JEFFCO BOARD**

Approved 10-16-25

**Hybrid Meeting Sept. 18, 2025**

Location: EdCor, 195 S Union Blvd Ste 200, Lakewood 80228  
corner of Union and Cedar. Next to Firehouse Subs  
Preferred parking is in front of the building and to the right.

<https://us06web.zoom.us/j/82563580265?pwd=8V4GFHxn3KsYuEPAO1EOFAIM7bY5X1.1>

**Upcoming Events:**

**Next board meeting** Oct. 16, ZOOM only. See last page below for the complete schedule.

**Open Space Advisory Committee:** <https://www.jeffco.us/1581/Advisory-Committee> for meeting minutes and videos:

<https://www.jeffco.us/4528/Past-Meeting-Videos-and-Documents>

**Oct. 2:** OSAC field trip to Elk Meadow Park with hike to Jenkins Peak

**Nov. 6:** Regular meeting at Open Space headquarters, date & time subject to change.

**Members in attendance:** Don Moore, Jean Tate, Cathi Schramm, Michelle Poollet, Vicky Gits, Peter Morales. Secretary: Vicky Gits

1. Call Meeting to Order – Don at 6:30 p.m.
2. Visitor Introductions - None
3. Minutes of June 19 meeting - approved
4. Additions to Agenda - none
5. Discussion and Action Items
  - a) **Treasurer's report** – Jean Tate. Savings account has \$12,527.45. Checking \$13,038.09. Jean proposed moving about \$8,000 from checking to either the current savings account or a new one to earn some interest income. As of May, savings generated \$241 interest. As of June 1, membership was at 215.
  - b) **Review of Summer Break Activities:** Instead of regular meetings board members attended a special meeting with Commissioner Rachel Zenzinger

on July 17 and the Volunteer Picnic on Aug. 21. There was a get-acquainted meeting with Zenzinger June 30.

- c) **Review of Upcoming Months and Projects:** Peter continues work on letter to Tom Hoby regarding the in-person meeting with board members on June 19. A final version will be available by the next meeting. Issues include statement that we did not contribute to the Conservation Greenprint and that we did not respond to invitation to contribute founders' history material for the Open Space website.
- d) **Newsletter Review & Suggestions** – The newsletter has been on hiatus for a couple of months and will be available again soon but only to PJ members because they get copies by email. Due to problems with the provider of the domain name, the transfer from John to Michelle and the host of the site, www. Planjeffco.org has been dormant for several months. Possible solutions were discussed. Vicky promised something about Boettcher Mansion Gardens in the fall.
- e) **Possible Stewardship Event** – Details to come.

## 6. **Reports and Information Items**

- a) **Grant/possible internship program** for acquisitions purposes. Discussion. Writing a job description was suggested as a first step. Don volunteered to take responsibility for conducting informal research on potential acquisitions.
- b) **Open Space Name Change:** As of September the official name becomes **Jefferson County Parks & Open Space or JCPOS**. The ampersand (&) in the new official name is deliberately a symbol and is not spelled out. The symbol is to be used in all written publications. On the website, open space is now labeled open space parks. The entity is to be called a “**department**” (Matt Robbins). The board discussed the meaning of the addition of the word “parks,” and how it affects the perception of what is the purpose of the program. Is it good for open space to be under umbrella of a bigger department? Does the name change reflect the money might be spent differently?
- c) **Open Space Advisory Committee:** OSAC report from Sept. 11 meeting – Vicky. Tom Hoby announced that JCPOS intends to begin a “Fairgrounds/Fehringer Ranch Evaluation Process,” expected to take

at least 15 months. Fehringer Ranch consists of 135 acres at Highway 285 and S. Simms St. west of Kipling Parkway. He described the fairgrounds as extremely popular with 933 events per year and home of the Westernaires, but that it was aging and needed \$200,000 in repairs and maintenance. Fehringer is largely vacant. In official action, the advisory committee recommended sending the 2026-2030 Greenprint to the Board of County Commissioners for approval at a hearing in October. The document was available for public comment from July 11 to August 17 during which it received 50 responses.

- d) **Director's Report:** Hoby discussed the name change, organizational development and staff size, which is 184 FTE in 2025 and projected 186 in 2026. He said there was a need to devote more resources to fighting invasive species and training for supervisory personnel
7. **Meeting adjourned** at about 7:45 p.m

## PLAN Jeffco Meeting Schedule 2025

Meeting place for hybrid format: EdCor, 195 S. Union Blvd. #200; corner of Union and Cedar. Preferred parking is in front of the building and to the right. There are sandwich shops next door and in the area, and coffee is available at EdCor. You're welcome to bring your dinner with you for the in-person meetings.

<b>Date 2025</b>	<b>Format</b>	<b>Chair (Blanks are TBD)</b>
Jan. 16	Zoom	Don
Feb. 22	Holiday Party at Courtney's	Vicky
March 20	Hybrid at EdCor	Vicky
April 17	Zoom	Vicky
May 15	Hybrid at EdCor	Michelle
June 19	Zoom meeting with Hoby	Michelle
July 17	Special Mtg with Hoby and Comm. Zenzinger (followup from June 30)	Michelle
August 21	Open Space Volunteer Picnic	Don
Sept. 18	Hybrid @ EdCor	Don
Oct. 16	Zoom	Don
Nov. 20	Hybrid @ EdCor	Peter
Dec. 18	Zoom/Holiday Party	Peter