

FINAL MINUTES

PLAN JEFFCO BOARD

Approved November 20, 2025

Zoom Meeting Oct. 16, 2025

<https://us06web.zoom.us/j/82563580265?pwd=8V4GFHxn3KsYuEPAO1EOFAIM7bY5X1.1>

Upcoming Events:

Next board meeting Nov. 20, hybrid at EdCor.
See last page below for the complete schedule.

Open Space Advisory Committee: <https://www.jeffco.us/1581/Advisory-Committee> for meeting minutes and videos: <https://www.jeffco.us/4528/Past-Meeting-Videos-and-Documents>
General meetings and agendas: <https://www.jeffco.us/4408/meetings-and-agendas>

Nov. 6: Regular meeting to be announced

Other meetings: Oct. 22: Volunteers' staff field trip to Elk Meadow Park with hike to Jenkins Peak, site of former dog park in Evergreen.

Members in attendance: Don Moore, Jean Tate, Cathi Schramm, Michelle Poollet, Vicky Gits, Peter Morales. Secretary: Vicky Gits

1. Call Meeting to Order – Don at 6:30 p.m.
2. Visitor Introductions – None
3. Minutes of Sept. 18, 2025 – approved
4. Additions to Agenda – none
5. Discussion and Action Items
 - a. **Treasurer's report** – Jean Tate. Savings account has \$12,527 and accrued interest of \$197. Checking has \$13,038. No bank or PayPal transactions. Following up on a previous discussion about depositing savings in an interest-bearing account, Jean said the board should consider that if we move a large amount, it won't be available for other projects that have been under discussion, such as conservation easements. A discussion on the matter was tabled for now. Michelle said she was in the process of setting up a Colorado Gives page to be used for membership dues. Meanwhile dues can be submitted by check to Michelle by mail at 24395 Cody Park Road, Golden 80401.
 - b. **Stewardship Events.** Exploring potential land acquisitions. Don asked for board's reaction to the idea of breaking down the county in geographic segments and appointing individuals to research the prospects for potential land acquisitions. Jean suggested using Colorado Natural Heritage Reports as a possible starting place but not taking action until we see who is the new Parks and Open Space director and what he or she is going to do.
 - c. **Meeting leaders.** Appointment of meeting chairs for the rest of the year and 2025. (See schedule at end of this report.)
5. **Reports and Information Items.**

- a. **Letter to Hoby.** Peter’s conversation with Tom to discuss Tom’s reaction to the letter from the board which was emailed Oct. xxxxxxxx. Tom was disappointed that the letter seemed to be critical and he had expected something different. Peter responded that it was not meant to be critical and that the board’s general attitude was to be cooperative without being a rubber stamp. Peter asked for a written response. At Peter’s behest, Tom agreed to include a board member at the table during the process of interviewing for a new director Nov. 5. Tom also set up a call for Peter with County Manager Joe Kirby. Board discussed ideas for tribute gift or plaque for Hoby on his retirement.
- b. **Newsletter production.** Michelle was able to restore the website, which is now back in operation. She wants to bring in paid consultant Ann Poitra to work on ongoing technical, back-end, web-related problems. Board members asked for a dollar estimate before voting to approve.
- c. **Clear Creek County Open Space Report.** Michelle said Clear Creek County Open Space generates a range of \$167,000 to \$600,000 per year in taxes to spend on open space acquisitions. They are interested in PJ as an organizational model.

Adjournment: 7:55 pm

PLAN Jeffco Meeting Schedule 2025

Meeting place for hybrid format: EdCor, 195 S. Union Blvd. #200; corner of Union and Cedar. Preferred parking is in front of the building and to the right. There are sandwich shops next door and in the area, and coffee is available at EdCor. You’re welcome to bring your dinner with you for the in-person meetings.

Date 2025	Format	Chair (Blanks are TBD)
Oct. 16	Zoom	Don
Nov. 20	Hybrid @ EdCor	Peter
Dec. 18	Zoom/Holiday Party or January Fest?	Peter
Date 2026	Format	Chair
Jan. 15		Peter
Feb. 19		Jean with Michelle backup
March 19		Jean with Michelle backup
April 16		Jean with Michelle backup
May 21		Cathi
June 18		Cathi
July 16		Cathi
August 20		Don
Sept. 17		Don
Oct. 15		Don
Nov. 19		Vicky
Dec. 17		Vicky
Jan. 21		Vicky