

Plan Jeffco Board Meeting Minutes - FINAL

Thursday November 21, 2024

ZOOM 6:30 PM

<https://us06web.zoom.us/j/83038332071?pwd=xvcuTgP66Xu1xspz2GL5EB4Edkc87h.1>

FUTURE DATES: 12/05/2024, OSAC in-the-field meeting, agenda TBD

12/19/2024, PLAN Jeffco Board Meeting via Zoom

1. **Call Meeting to Order:** 6:36 PM, Don Moore Chairing
2. **Roll Call & Determination of Quorum:** Vicky Gits, Don Moore, Jean Tate, Courtney App, Lydia Andrews-Jones, Cathi Schramm, Fred Naess, Michelle Poolet
3. **Visitor Introductions:** none
4. **Approval of Minutes of Last Meeting:** approved as presented
5. **Additions to Agenda:** Courtney to present information on Colorado Gives Program; Michelle to present President's Report; Don to report on JCOS investment in Beaver Ranch OS Park
6. **Discussion & Action Items**
 - a. **Board Secretary position is open:** for now, Don, Courtney, Lydia, Cathi, Michelle will rotate. Courtney will record at December meeting, Don will record at January meeting.
 - b. **Newsletter:** have been publishing for one year. Don has article on conservation easements nearly ready for review, will start on the State Conservation District. Planning articles on OS budget – acquisition versus maintenance, and how construction projects are bid/awarded.
 - c. **PJ-JCOS Engagement Process, Coordination with JCOS:** agreed to continue with quarterly in-person meetings
 - d. **Holiday gathering, December Board Meeting:** Board mtg on 12/19 via Zoom; Courtney will email options for winter party, suggestions to have it on a weekend afternoon.
 - e. **Action items from October meeting:** reviewed. Agreed to look at PJ mission statement, does it need to be modified? Michelle to confirm 2025 meeting spaces with EdCor. Fred to continue work on getting information on climbing slabs. Michelle to contact County Commissioner-elect Rachel Zenzinger, arrange for introductory meeting. All – continue to familiarize with PJ bylaws and the Enabling Resolution, ensure dues are up-to-date. Don to open conversation with Douglas County citizen conservancy organization(s).
7. **Reports & Information Items**
 - a. **The Founders Sub-Committee:** Vicky reported on conversations with Matt Robbins, JCOS Community Connections, there will be no replacement of the Founders sign, Elk Meadow OS Park.
 - b. **Together Jeffco:** Michelle reported that the FINAL copy of the Community Wildfire Protection Plan and the Evacuation Annex are posted on the TogetherJeffco.com home page.
 - c. **Membership Report:** Michelle reported that newsletter readership seems to be increasing and appears to have captured 22 additional supporters(?), need to investigate further.
 - d. **Open Space Park Patroller Report:** Fred patrolled at FlyingJ recently, found trails very icy, conditions required hiking microspikes, footing still less than ideal.

- e. **League of Women Voters Report:** Jean reported sustainability committee confusion regarding what happens to recyclables after they're picked up at the curbside, still trying to map the entire journey.
 - f. **Open Space Advisory Committee Report:** Michelle briefly reported on November 7th in-office meeting. Link to full report [https://drive.google.com/file/d/1x-mfe9yIH24CaHhIcyS-tJHH9MDa1tH /view?usp=drive_web](https://drive.google.com/file/d/1x-mfe9yIH24CaHhIcyS-tJHH9MDa1tH/view?usp=drive_web)
 - g. **Web and Social Media Report:** Michelle sent report earlier this week, indications are that website readership has stayed consistent or may be slightly increasing since the beginning of the year.
 - h. **Report on Evergreen "Forest Health Forum":** Cathi reported that the Native Plant Society ran an interesting article, will distribute link.
 - i. **President's Report:** Michelle reported receiving quotes from 2 insurance companies, has asked for subcommittee to review, will deliver decision next meeting; reported on Google Workspace for Nonprofits, has applied and PJ is being authenticated.
 - j. **Treasurer's Report:** detailed report distributed by Jean. Three new memberships; final decision on credit/debit cards – decision to keep it simple, stay with simple reimbursements.
 - k. **Colorado Gives Program:** Courtney demonstrated how the platform works. Jean suggested we refresh our mission statement to ensure that PJ is providing value for donations, Courtney will check Secretary of State website, memberships versus supporters (donations). Decision to review further and discuss at next few meetings.
 - l. **JCOS meeting at Beaver Ranch Open Space Park:** Don reported on topics discussed, plans to enhance already existing playgrounds, expenses involved. Follow-up required.
 - m. **Chairs for upcoming PJ Board Meetings:** Don to chair 12/19, Vicky to chair 1/16, 2/20, 3/20
8. **Executive Session:** not needed
 9. **Next OSAC Meeting:** December 5th, in the field? Agenda should be available next week.
 10. **Adjournment:** 8:17 PM

Michelle Poolet, Secretary *ProTem*